

**Minutes of the meeting of the UUCMP Board of Trustees, November 28, 2018
in the Fireplace Room at UUCMP**

The meeting was called to order at 6:05 p.m. by President Don Reynolds. Also present were Peggy Hansen, Harry Nagel, Be Astengo, Page Galloway, Fred Hamilton, Lauren Keenan, Mibs McCarthy, Rev. Elaine Gehrmann, and Rev. Axel Gehrmann. Jon Czarnecki was absent.

Guests: David Keyes and Robert Brunson

Chalice Lighting and reading by Rev. Axel Gehrmann

There was no public comment.

Everyone checked in.

The agenda approved with the addition of an emergency plan.

Visioning and Goal Setting

Strategic Plan chart and timeline for Jan. 2019 – Feb 2020

Within the three focus areas of the Strategic Plan there are Outcomes and Action Steps listed for each area. These are listed with the month each is to be started and the length of time it will take to complete.

Board members each expressed concerns about the timeline and overall plan.

David Keyes said the only way we will grow is to complete the building.

A narrative will be written to go with the timeline.

We will have a congregational meeting to get the buy-in of the congregation on Sunday, Jan. 27, 2019.

We will have cottage conversations with small groups the weeks of Jan. 13 and 20.

The timeline will be adjusted to start in February following the meetings in January.

Motion: We will call a congregational meeting and have conversations as stated above. Passed unanimously.

Big Gift

After some discussion, the board agreed to put off a decision about the big gift until after the congregational meeting.

Year-End Budget Questions

Robert Brunson clarified some bookkeeping questions.

Motion to approve the consent agenda was approved unanimously.

Treasurer's Report

All is well. Reminder to Program Council that committees should spend their budgeted funds or they won't get them next year.

Fuller Bequest – The motion, below, from Fran Gaver was approved unanimously.

Submitted on behalf of: Endowment Committee and Stewardship Committee

Background:

The UUCMP Endowment Fund lent \$400,000 to the Church to be used as collateral for a bank loan allowing work to be done on Phase Two of the church expansion plan. Contributions to the Capital fund have been used to repay the Endowment Fund. The Capital Fund drive for Phase Two will end December 31, 2018 with a likely debt still owed to the Endowment Fund in excess of \$36,000.

At the November 7, 2018 meeting of the Stewardship Committee, Rev. Axel Gehrmann reported that approximately \$40,000 remains unallocated from the Fuller Bequest and that it may be considered within the purpose of the bequest that this money be allocated to the Capital Fund in order that the debt to the Endowment Fund can be retired by the end of this calendar year. Any excess would be retained in the Capital Fund and added to the “seed” money there for the next phase of the building expansion.

It was determined after the meeting that the actual amount still available from the fuller bequest is \$40,253. See cell K75 in the attached table.

Implications of the Motion: The debt owed to the Endowment Fund by the church will be paid in full.

Statement of the Motion:

That the total amount remaining from the Fuller bequest be transferred from the Operating Fund to the Capital Fund and that the remaining Capital Fund debt to the Endowment Fund be paid in full. Future Capital fund pledge payments and other contributions will be added to the Capital fund for Phase III of UUCMP’s Master Expansion Plan.

Who will follow up: If the Board of Trustees approves the motion, the Treasurer and bookkeeper will transfer the funds.

Staff Health Benefits

Policy changes will be drafted by the Personnel Committee and the Finance Committee and will be brought to the Board. We are waiting on information from the lawyers.

Policy Review Update

Board members still need to review and get recommendations to the task force. Then they will go to the committees.

Conflict Resolution Team

Bylaws say the Board “may” appoint a team. It will be brought to the congregation at the meeting in May.

Board Minutes Guidelines

The Board expressed its appreciation for the minutes.

Discussion of creating an emergency plan for the church.

Harry Nagel will work with Phil Hawthorne and Darlene Boyd and John Freeman. Teresa Mallory should be included in the discussion.

Peggy will write a thank you note to David Keyes for all his work.

Scheduling for December

Announcements: Dec. 2 Program Council
 Dec. 9 Be both services (Mibs can't do the second service)
 Dec. 16 Harry both services
 Dec. 23 Page first service, Don second service
 Dec. 30 Lauren both services

Food for next board meeting:

Be dessert
Lauren bread and cheese
Fred salad
Elaine main course

The process review concluded that everything was done well.

The meeting was adjourned at 8:25p.m.

Minutes Submitted by Mibs McCarthy