

# UNITARIAN UNIVERSALIST CHURCH OF THE MONTEREY PENINSULA (UUCMP)

## 2022 SERVICE AUCTION GUIDE

<p><b>Overview</b></p>	<p>UUCMP successfully conducted the May 2021 auction, <i>Hope Springs Eternal</i>, completely online. We are once again using the Auctria web-based auction service to manage this year's event, <i>STARGAZING</i>. Auction proceeds will support UUCMP's operations during the church year.</p> <p>Items in the auction catalog are donated for the event. Categories are Food, Get-Together, Goods, and Services. This is a great chance to apply your experience and imagination in giving back to our church community. Please see the Donors section below.</p> <p>All bidding, including during the Virtual Live Auction, will be via the church's <i>STARGAZING</i> auction web site hosted by Auctria: <a href="https://auctria.events/UUCMP_2022_Auction">https://auctria.events/UUCMP_2022_Auction</a> Donors and Bidders are encouraged to register online through this site. Optionally, paper forms for item donations, Bidder registration, and (later) Bidding Proxy are available in the church Welcome Hall and church office, or as .pdf file downloads from the church website, <a href="http://uucmp.org">uucmp.org</a>.</p> <p>Our Virtual Live Auction will once again include a video-recorded Talent Show. If you would like to be part of this highlight event, sign up by sending an email to <a href="mailto:ServiceAuction@uucmp.org">ServiceAuction@uucmp.org</a>.</p> <p>For those desiring a shared experience, there will be an informal "Virtual Live Auction watch party" in the church sanctuary on October 22 – see the Virtual Live Auction section below.</p> <p>If you would like personal assistance registering, donating, or bidding in the online auction, please contact one of the Auction team listed in the Questions? section below.</p> <p>Have some fun – reach for a star!</p>																
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<p><b>Donors</b></p>	<p>Donors may directly enter descriptions of their Items on the church's auction website, <a href="https://auctria.events/UUCMP_2022_Auction">https://auctria.events/UUCMP_2022_Auction</a>, by clicking on the Donate Goods and Services link. (The separate Donate link is for direct cash donations.) Item titles should be enticing (e.g., "Gloria's Yummy Vegan Brownies"), and descriptions concise. Please upload a photo, if you have one; if not, the auction team will upload a generic image to represent your Item.</p> <p>A Get-Together Item (event, meal, songfest, etc.) should specify a date, time, and location. Outdoor events benefit from having an alternative "rain date" identified.</p> <p>Please provide a reasonable market value for your item. This determines the starting point for bidding, and will help both you and the winning bidder to determine income tax deductibility.</p>																

<p><b>Bidders</b></p>	<p>Bidders may directly register at the web site, <a href="https://auctria.events/UUCMP_2022_Auction">https://auctria.events/UUCMP_2022_Auction</a>, by clicking on the Register link. You will need to provide a valid email address to which auction information (e.g., bid status, statements) may be sent, and a password for subsequent logins to your account. During online bidding, your identity will be kept confidential – only you will know the status of your own bids. Bids may be submitted either through your login at the auction web site, or by using the Auctria app on an Android or iOS (Apple) device (search for “Auctria” in your respective app store to download the free app).</p> <p>Auctria allows, but does not require, your registration of a credit card within the system. With a registered credit card, you will be able to immediately pay for winning-bid Items by clicking the Checkout button at the bottom of your online statement. See the Payment section below for other ways to pay for your winning bids.</p> <p>If you will be unavailable to participate during the auction period, but would nevertheless like to bid on Items in the Catalog, we can set up Proxy bidding instructions. Please submit a Request for Proxy Bidding form, available at the church or by .pdf download from <a href="http://uucmp.org">uucmp.org</a>. Instructions and cutoff dates are on the form.</p>						
<p><b>Virtual Live Auction</b></p>	<p>The Virtual Live Auction and Talent Show will be conducted online, using Zoom and taking bids through the Auctria service.</p> <p>As an option, the church sanctuary will be open for an informal watch party, displaying the Zoom broadcast on the projection screen. Attendees will be responsible for their own refreshments. Children will be welcome in the sanctuary under supervision by their parents/guardians, but there will be no organized child care or special programs for children or youth.</p>						
<p><b>Payment</b></p>	<p>As noted in the Bidder section above, Auctria allows Bidders to register credit cards within the system to directly pay for their winning bids at the conclusion of the auction or through a subsequent Bidder statement, by clicking the “Checkout” button.</p> <p>UUCMP allows other forms of payment, as well: cash (in a sealed envelope, delivered to the church office), personal check, bank direct payment (bank-issued check), PayPal and Kinder. See the church website, <a href="http://uucmp.org">uucmp.org</a>, for instructions and links to use PayPal and Kinder.</p> <p>In <i>any</i> payment method outside of the Auctria system, <b><i>please include a memo or note with “Auction 2022, Item # nnn”</i></b> citing the Catalog number(s) of the Item(s) covered by the payment.</p>						
<p><b>Delivery</b></p>	<p>Pickup or delivery of Food and Goods, and scheduling of Get-Togethers and Services, are to be coordinated directly between the Donor and the winning Bidder(s). Contact information for each is provided on both Donor and Bidder statements. If the Donor and Bidder(s) encounter impassable transport difficulties, please contact the Auction team (next section) for assistance.</p>						
<p><b>Questions?</b></p>	<p>Auction team contacts:</p> <table data-bbox="440 1738 1266 1808"> <tr> <td>Lauren Keenan</td> <td>831-595-8295</td> <td>ServiceAuction@uucmp.org</td> </tr> <tr> <td>Steve Johnson</td> <td>831-402-7601</td> <td>ServiceAuction@uucmp.org</td> </tr> </table>	Lauren Keenan	831-595-8295	ServiceAuction@uucmp.org	Steve Johnson	831-402-7601	ServiceAuction@uucmp.org
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